PCBH Clinic Leaders BHC Competency Assessment Tool	
Competency	**Rating** 1=low 5=high
Domain 1: Support of New Clinical Practices	
1. Accurately defines role of BHC.	
2. Develops and maintains schedule template of 30-minute visits for BHCs, with at least half designated as same-day.	
3. Demonstrates understanding of a population-based care approach to BH problems and anticipates impact on clinic operations.	
4. Supports BHC access to information needed to understand population served at clinic.	
5. Works effectively to address scheduling and charting needs related to delivery of group medical visit services.	
6. Works effectively to address scheduling and charting related to classes and workshops provided by BHC.	
7. Promotes use of BHC clinical measures in practice evaluation reports.	
Domain 2: Practice Management Skills	
8. Assures optimal location of BHC in clinic (i.e., preferably in the team room with BHC use of exam rooms or consult rooms for patient visits).	
9. Advocates for optimal staffing of BHCs.	
10. Supports huddles that involve all team members, including BHCs.	
11. Identifies and addresses barriers to PCP and RN use of BHC on a same-day basis.	
12. Identifies and addresses barriers to patient scheduling of future BHC appointments.	

Domain 3: Consultation Skills	
13. Develops Electronic Health Record flags for routine delivery of BHC services to targeted patient groups.	
14. Assures BHC has the resources to research questions about evidence-based treatment and training to use resources well.	
15. Promotes collection and dissemination of data to team concerning BHC fidelity to consultation role.	
Domain 4: Documentation Skills	
16. Makes adjustments to EHR to support BHC documentation of screening tool and assessment results.	
17. Makes adjustments to EHR format for after visit summary to accommodate behavior change plan provided to patients by BHC.	
18. Makes adjustments to EHR to support care plans informed by BHC.	
19. Makes changes to EHR to support referral of patients to groups, classes and workshops lead by BHC.	
20. Works with EHR to facilitate development of registries supportive of BHC work.	
21. Works with EHR to enhance team linkage with Emergency Departments and hospitals.	
22. Works with EHR and staff to enhance communication between BHC and external specialty providers, supporting continuity in stepping up / down.	
Domain 5: Team Performance Skills	
23. Assists with BHC assignment to one or more PCP patient panels.	
24. Encourages PCPs to provide standing orders for delivery of BHC services to targeted patient groups.	
25. Adjusts EHR to support PCBH pathway design and implementation.	
Domain 6: Administrative Skills	
26. Has read a copy of PCBH program manual and appendix.	
27. Knows and supports staff training from the BHC to optimize clinic response to patients presenting with urgent threats to safety.	