NEW **Health**

Medical | Dental | Behavioral Health | Pharmacy

45 several sev Celebrating 45 years of bringing healthcare into communities and communities into healthcare.

1

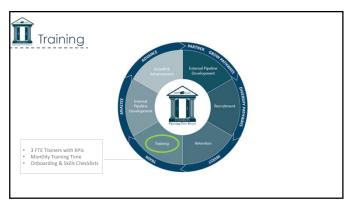
Start Here

How to Create a Workforce Development Plan for Your Health Center

Week 3

- $\circ~$ Identifying your training team
- $\circ~$ Developing and using training materials
- $\circ~$ Tips and strategies for analyzing workflows

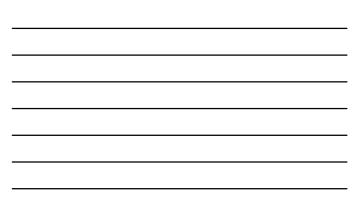
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3

2023





Identifying your training team

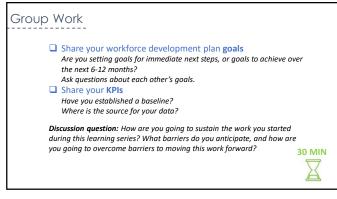
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Monthly Training	
Role	Training
Marketing	Creative Video Editing Techniques
Medical Providers	HIV/STI Prevention and Quality Measures
Dental Clinicians	Oral Cancer
Finance	Fiscal Policy Considerations in Preparation for HRSA Site Visits Part 2
Medical Assistants	Care Gap Worklist, Team Huddles, Risk Scores, and Problem List Clean Up
Front Desk and Care Coordinators	Working with Upset Customers
Medical Records	Individuals' Right under HIPAA to Access their Health Information
Operations Managers	Difficult Situations: Solutions for Managers
п	Datto General User Training
Maintenance	Portable Electric Tools Safety
Pharmacy	Working with Upset Customers, and April PAAS Newsletter
Admin	340B the Basics, Project Management Foundations-Procurement, Prioritizing Time & Tasks





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How to Create a Workforce Development Plan for Your Health Center

Homework to complete before our next session:

- Develop a job description for a Trainer, or assess Trainer essential duties that may be added to an existing position □ Choose one position and develop your own Onboarding
- Plan, 90-days and Annual Skills Checklists

10

